



# LARGE GROUP RESERVATION FORM

City of Hurricane Sprayground

Monday through Saturday from 10 am until 6 pm

Sunday from 1 pm until 6 pm

Opened seasonally Memorial Day weekend – Labor Day weekend

Effective January 1, 2020

If you plan to bring a large class-size group (20+ people) to the Sprayground, please fill out this form so that we can avoid exceeding maximum occupancy. Within your group, there must be a ratio of one (1) adult per five (5) children.

If your group is based in Putnam County, no payment is required. However, all NON-Putnam County-based groups must pay \$3.00 per person. NO REFUNDS UNLESS DETERMINED BY SEVERE WEATHER. If you are a NON-Putnam County group and would like to pre-pay, checks or money orders may be made payable to the City of Hurricane, P.O. Box 1086, Hurricane, WV 25526 or paid in person at: 3255 Teays Valley Road. Failure to submit this form could result in no admittance due to occupancy restrictions.

The designated person making the reservation will receive a copy of this form, which should be retained and present with you on the day of the event. Our staff will have the group's name and copy of the reservation for confirmation of event and number of participants.

Any problems with the facility on the day of the event should be reported to David Beckett at 304-741-4870 or Elaine Call at 304-412-4401. Or, in the event of an emergency or suspicious behavior, please call 911 to request officer assistance.

If you need more space, there are shelters in the park available for separate reservation. Information about the City of Hurricane, City Park and the Sprayground can be accessed on our website: [www.hurricanewv.com](http://www.hurricanewv.com). You can also contact us via e-mail at [info@hurricanewv.com](mailto:info@hurricanewv.com). If you have any questions, please call the City of Hurricane at 304-562-5896, Monday through Friday, 8:00 am to 4:00 pm.

NO ALCOHOL, DRUGS, FIREARMS OR CHEMICAL AGENTS (including bubbles) are permitted within the boundaries of the City Park and Sprayground. FAILURE TO ABIDE BY THE TERMS OF THIS AGREEMENT AND POSTED RULES WILL RESULT IN LEGAL ACTION BY THE CITY AND POTENTIAL FUTURE NON-USE OF THE SPRAYGROUND. THE CITY OF HURRICANE RESERVES THE RIGHT TO REMOVE YOU AND YOUR PARTY FROM THE PARK DUE TO ANY VIOLATION OF THESE TERMS AND/OR ANY 9-1-1 CALLS CONCERNING YOUR PARTY.

## CONFIRMATION FOR LARGE GROUP RESERVATION

YOUR NAME \_\_\_\_\_ GROUP NAME \_\_\_\_\_

NUMBER OF CHILDREN \_\_\_\_\_ NUMBER OF ADULTS \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ DATE TO BE RESERVED \_\_\_\_\_ TIME TO BE RESERVED \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

Collected \$ \_\_\_\_\_ Cash/CC/M.O./Check # \_\_\_\_\_ Collected By/Date \_\_\_\_\_