



SHELTER RESERVATION FORM

City of Hurricane City Park
Available Daily from 6:00 am to 11:00 pm

COST

Shelters 1 and 2: \$150.00

Shelter 3: \$75.00

Payment for the reservation **MUST** be made at the time of reservation. **NO REFUNDS.** YOU HAVE THE OPTION TO RESCHEDULE YOUR RESERVATION ONE (1) TIME AND A \$25 FEE WILL BE CHARGED.

However, if you are within seven (7) days of your reservation, there is no rescheduling.

Payment: Shelter is not reserved until payment is complete. You may pay with cash, check or credit card. Checks should be made payable to the City of Hurricane. You may pay over the phone (or in person) with a credit card, but this form must be received via email, fax or in the mail prior to, or at the time of payment (email: info@hurricanewv.com or fax 304-562-5858). On the date of your reservation, the Park Supervisor will mark the shelter as reserved for you.

Any problems with the facility on the day of the event should be reported to the Park Supervisor, Dave Beckett at 304-741-4870 or Street Department Superintendent, Jonathan Gillispie 304-419-5956. If you have any questions prior to your rental date, you may contact the City of Hurricane at 304-562-5896 or info@hurricanewv.com, Monday through Friday, 8:00 am to 4:00 pm.

You will sign below that you understand the following:

- NO ALCOHOL, DRUGS or FIREARMS are permitted within the boundaries of the City Park.
- NO BANDS OR LOUD MUSIC ARE PERMITTED WITH A SHELTER RENTAL.
- YOUR RENTAL FEE IS FOR USE OF THE SHELTER ONLY. This is a public park. You may not take over any other area of the park. There shall be no advertising for your event in any other area of the park or at the road.
- There is a chain barricade leading to shelter #1 (the Barn Shelter). It will remain locked at all times.

FAILURE TO ABIDE BY THE TERMS OF THIS AGREEMENT, POSTED PARK RULES AND ANY WARNINGS BY POLICE WILL RESULT IN LEGAL ACTION BY THE CITY AND POTENTIAL FUTURE NON-USE OF THE PARK. CITY OF HURRICANE RESERVES THE RIGHT TO ASSESS ADDITIONAL FEES IF THE SHELTER IS NOT CLEAN AT THE END OF YOUR EVENT. THE CITY OF HURRICANE RESERVES THE RIGHT TO REMOVE YOU AND YOUR PARTY FROM THE PARK DUE TO ANY VIOLATION OF THESE TERMS AND/OR ANY 9-1-1 CALLS CONCERNING YOUR PARTY.

CONFIRMATION FOR SHELTER RESERVATION

NAME _____ TYPE OF EVENT _____

ADDRESS _____

PHONE NUMBER _____ SHELTER # _____ **DATE TO BE RESERVED** _____

SIGNATURE _____ TODAY'S DATE _____

Collected \$ _____ Cash/CC/M.O./Check # _____ Collected By/Date _____